****



**Application Form**

|  |  |
| --- | --- |
| Role applied for | **Marketing & Projects Intern** |

|  |  |
| --- | --- |
| Full name |  |
| Current address |  |
| Tel No |  |
| Mobile No |  |
| Email address |  |

**Education Summary**

|  |  |
| --- | --- |
| Dates | Details  |
|  |   |

**Training or other professional or personal development undertaken**

|  |  |
| --- | --- |
| Dates | Details |
|  |  |

**Employment history**

Please attach a separate sheet if insufficient space.

|  |  |
| --- | --- |
| Dates | Details |
|  |  |

**Personal statement**

Referring to the Role Description & Person Specification please set out below in your own words:

1. Why you wish to be considered for this role
2. How you meet the requirements of the role
3. What qualities you will bring to the role

|  |
| --- |
|  |

Please continue on a separate sheet if necessary (no more than one side of A4)

**Other information**

Please provide details if you consider yourself to be disabled in any way or have any special needs, so that we can make any arrangements that may be necessary for you to attend a virtual interview.

|  |
| --- |
|  |

**How did you hear about this vacancy?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References**

Please give details of two referees, one of whom should be a previous employer. No contact will be made with either referee until a formal offer to contract is made unless you give us specific permission to do so.

|  |  |  |  |
| --- | --- | --- | --- |
| NameAddressTel NoRelationship |  | NameAddressTel NoRelationship |   |

I confirm that the information given in this application is accurate and true to the best of my knowledge and belief.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To apply for the role of Marketing & Projects Intern with Magpie Dance, please:

Read the Role Description and Person Specification carefully.

Fill in the application form and return to Karis Barlow, Operations Co-ordinator at The Magpie office at Community House in Bromley or by email to **karisbarlow@magpiedance.org.uk** quoting **‘**Marketing & Projects Intern’ in the subject line.

**Or post it to**: Magpie Dance, Community House, South Street, Bromley, BR1 1RH marked **‘Marketing & Projects Intern’.** To discuss the role further or any part of the application process please contact Karis Barlow, Operations Co-ordinator on karisbarlow@magpiedance.org.uk or by phoning 07470 449 558.

Ensure you have given the names and contact details for 2 referees (1 who knows you professionally), whom we can contact if you are short-listed; (we will not do this without your agreement).

Please provide clear contact details for yourself, including phone, e-mail and postal address.

**DEADLINE for applications:**

All applications must be received by close of day on **Thursday 13th February**

Short-listed candidates will be invited to interviews **w/c** **24th February** and the start date is **Monday 24th March.**

**For more information about the Jack Petchey Foundation Internship Programme, visit their website here:** <https://www.jackpetcheyfoundation.org.uk/opportunities/internships/>

Thank you for your interest – we look forward to receiving your application.